



I/we give my/our consent to receiving decisions regarding municipal and private early childhood education services and the service of decisions on payments and services to be provided in electronic format. The notice of the decision will be sent to the active e-mail address and/or mobile phone number reported and maintained by me via the e-services site. I will be able to view the actual decision by accessing the e-services site using my/our online banking user credentials or mobile certificate.

Complete, sign and return the form when the care begins if not earlier.

DATA ON CHILD/ CHILDREN	Child's name		ID No.	Place of care
	1.			
	2.			
	3.			
GUARDIANS LIVING IN THE SAME HOUSE-HOLD / MARRIED OR COMMON LAW SPOUSE	1. Guardian's name		2. Name of guardian, married or common law spouse	
	ID No.	Telephone (day-time)	ID No.	Telephone (daytime)
	Workplace or place of study		Workplace or place of study	
	E-mail		E-mail	
	Street address, post code and city			
Names and ID Nos. of other children under 18 living in the same address				

I will not submit an income report and undertake to pay the highest early childhood education fee until otherwise indicated.

INCOME DATA Attach receipt/decision for all Total no. of attachments _____	Guardian living in the same household/guardian and married or common law spouse		Income earned by child receiving early childhood education		
	1st guardian's income Gross €/month	2nd guardian's income Gross €/month	Gross €/month	Gross €/month	Gross €/month
Earned income from main employment (latest cumulative earnings calculation)					
Earned income from secondary employment including perks					
Unemployment benefit, labour market subsidy, training allowance or sickness allowance					
Part-time extra, job alternation allowance, daily allowance to complement part-time earnings					
Student's income					
Child support and maintenance allowance received by children in early childhood education (each child)					
Maternity, paternity and/or parental allowance					
Self-employed (special self-employed person's income report)					
Pensions (received by guardian/child in early childhood education)					
Rental income less maintenance charges					
Capital income (interest, options, dividends, etc.)					
Other income, specify:					
To be deducted from income: Child support/maintenance paid					

Return to: Jyväskylän kaupunki, Talousyksikkö/varhaiskasvatus, PL 1005, 40101 Jyväskylä. Street address (10-15) Vapaudenkatu 28, 2. krs.
The information provided by me apply as of _____. I declare that the above information is true and correct and I give my consent for the verification of the information.

____ / ____ 20____
Guardian's signature and name in print

INFORMATION REGARDING THE DETERMINATION OF THE EARLY CHILDHOOD EDUCATION FEE AND INCOME DATA

Criteria

- The fees charged for early childhood education are based on the Act on Customer Fees for Early Childhood Education Services and section 4 of the Act on Customer Fees for Health and Social Services. The monthly fee is determined according to family size as a percentage of the monthly income exceeding the minimum income limit. If the applicant fails to provide the income information, the municipality may impose the maximum fee.
- The customer fee is determined on the basis of the receipts and attachments related to the circumstances prevailing at the time when education starts. The customer fee will be adjusted if there is a major change in the family's earnings or family size, the child's need for service or if the existing regulations and decisions are changed. The income data of guardians committed to pay the highest customer fee will not be checked unless otherwise requested by the guardians.
- According to the Act on Customer Fees, the customer fee may be adjusted retroactively for a period of one year if the information provided by the client is incorrect.
- If any essential changes (+/-10%) take place in the family's earnings, a new income report complete must be submitted immediately. The fee will be adjusted as of the beginning of the month following the change in circumstances.
- More detailed information on the criteria used in the determination of the fee is provided in the information bulletin regarding the fees charged for early childhood education.

Family income

- **Family income** means the income of the parents or other guardian of a child using early childhood education services as well as the taxable earnings, capital income and tax-exempt income of a spouse or cohabiting partner living in the same household.
- If the monthly income varies, monthly income is determined as the average monthly income.
- Taxable income may also include the taxable income confirmed in the latest taxation increased by the percentages established by the National Board of Taxation each year regarding the calculation bases for preliminary tax withholding.
- **Income does not include:** child allowance, disability allowance under the Disability Benefits Act (570/2007), child increase under the National Pensions Act (570/2007), housing allowance, costs of medical care and medical examinations payable under employment accident insurance, conscript's allowance, front-veteran's supplement, study grant, adult education grant, housing supplement as a part of financial aid for students, premium grant and travelling expenses allowance payable as social assistance, maintenance allowance payable under the Act on Rehabilitation Benefits and Rehabilitation Allowance Payable by the Social Insurance Institution (566/2005), compensation for expenses under the Act on Public Employment and Business Service (916/2012), scholarships for studies and other comparable allowances, compensation for family care costs, or child home care allowance.
- **The following items are deducted from income** for calculation purposes: child support paid; other similar costs arising from factual family circumstances; and other monetary benefits payable under annuity contract made for a fixed term or for life.

Monthly income report

- Current earnings calculations (wage earnings) showing cumulative income and holiday pay.
- If no cumulative data can be provided (new employment), an estimate of future monthly income must be submitted. If income estimates are used, the actual income will be verified afterwards.
- Decision on daily allowance and/or pension
- Attachments showing other income
- Agreement or receipt of child support/maintenance paid or received in respect of every individual child receiving early childhood education. Additionally, any pension itemised in respect of each child receiving early childhood education.

Report on studies

- Certificate of studies and receipts showing income earned while studying (study grant, unemployment benefits, earned income)

Report on business income

- A special self-employed person's income report form
- A shareholder in a limited liability company is required to provide a pay calculation showing cumulative earnings over the past 6–12 months as well as the personal tax assessment decision.
- Other entrepreneurs: financial statements for the latest financial year and personal tax assessment decision
- Any other income reports, e.g. decision on the grant of start-up funding

For more information on income information, contact the payment secretary at www.jyvaskyla.fi/paivahoito/maksut

Income report forms www.jyvaskyla.fi/paivahoito/lomakkeet .